

Minutes – Committee Meeting

Thursday 9th April @ 6pm

Present: Scott Kittelty (P), Shelley Stewart (TVP), Emma Winstanley(SVP), Angela Quirk, Jason Dreaver, Natalie Edmonds, Brendan Taylor.

Apologies: Sharyn Francis

- Review minutes from last meeting 6th March
- President:

HB Squash Open:

- Confirmed dates 30th April to 3rd May
- In discussion with a number of potential sponsors **Scott to action**

Club Member of the Month (or team): New Initiative

- Require nomination sheet. Name of club member and reason for nomination
- Matt T to do poster
- Recipient to receive \$50 bar voucher (club)
- Promote on email and facebook.

Venue Hire:

- Set up standard form with costing for Members and non-members.
- To include costs: Venue, Bar Staff, cleaners & Special License & Kitchen requirements. **Natalie to action**

Dropbox:

- Tidy up and put in folders **Scott to action**
- Finance/Angela
 - Angela presented a review of the previous 6 months accounts.
 - Working on Loan Information as our records don't match Councils.
 - Angela & Scott to meet with Council 23rd April
- Squash/Emma
 - HBSO – Jason K to assist with draws.
 - Coaching Staff: Formalise squash coaching position
 - Junior Program – Friday nights from 4 – 6pm Terms 2 & 3
- Tennis/Shelley
 - Club Champs completed
 - Thanked Jason D & Jo, & David M for donation of “B” Grade prizes & Pat for cleaning trophies.
 - Affiliated Numbers have been submitted to Akld tennis and invoice issued.
 - Light Submissions have closed but aiming for Monday to Saturday 7am to 10pm, Sunday & Public holidays – no lights.
 - Club Night – keep doing drills and look at rostering someone to assist court allocations.

- Facilities/Brendan
 - Quote for Crt 3 Squash Door = \$675 Now fixed.
 - Get courts swept 30th April before HBSO
 - Quotes for painting – avg \$25k
 - Scott to speak with Pete re sauna cleaning
 - Kitchen needs a clean – get to commercial quotes and Peter Coale (current cleaner)
 - Suggested working bee 9-12 on Sunday 26th or Monday 27th (holiday) with BBQ & drinks
- Social Media/Jason
 - Call Plus – could save up to \$50 per month (wifi free) & no break fees.)
 - Wifi free to guests and unlimited data.
 - Committee agreed to proceed with Call Plus
 - Facebook noted there are two accounts **Shelley & Jason to merge**
 - Twitter & Instagram – Jason has set these up and has access rights.
 - Prepaid Club Card – **Jason to review**
 - Camera – wireless/remote for down stairs door
 - Clean up buttons on Bar register – **Jacqui to action**
- Events/Natalie
 - Social Calendar – draft calendar, aiming for an event each month.
 - April May & June is current focus – suggested Quiz Night (Dave F) & Wine Tasting
- Grants/Sharyn
 - Painting Exterior contract – **Scott to follow up**

Meeting closed 7.55pm