

## Minutes – Committee Meeting

Thursday 5<sup>th</sup> March @ 6pm

**Present:** Scott Kittelty (P), Shelley Stewart (TVP), Emma Winstanley(SVP), Angela Quirk, Sharyn Francis, Natalie Edmonds, Brendan Taylor.

**Apologies:** Jason Dreaver

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1. Scott welcomed new Committee
2. Review minutes from last meeting
  - Quotes for External Painting of Building (already have Johnson, G Gooden).
  - Carpet Grant – submitted and declined by Lion Foundation.
3. Committee Roles:
  - Reviewed each Committee Members role and description.
  - Natalie requested addition to her role – After match functions for Squash & Tennis.
  - Proposed to: Decline Free Membership for new committee.
4. Club Manager:
  - Welcomed Jacqui Mustard to role – contract for 12 months.
5. Exec Meetings actions:
  - Club Name/Signage at entrance: Noted all documentation to read as: Herne Bay Ponsonby Rackets Club.
  - Noted Murray Mc'Conville does gardening services around club premises at no-charge.
  - Confirmed making minutes of Committee Mtgs available in abbreviated format to club members.
  - Proposed Change "Happy Hours" to 6.00 to 7.30pm follow by Chapel Draw
  - Racketball – could use Makari Bradnam from Crowd goes Wild to promo event.
6. Squash:
  - Squash Court Booking Systems – use Survey Monkey for feedback.
  - Squash Tins courts 2 & 3 need repairing.
7. Tennis: Club Champs
  - Jason to run Men's Events and Shelley to run Women's events. Finals to be held on Sunday 29<sup>th</sup> March BBQ to follow with Prize giving.
8. Finance:
  - Angela working thru Accts note: Financial Year is October 13 to Sept 14.
9. Maintenance:
  - Sauna – lights need replacing (BHL to do week 9<sup>th</sup> March) and clean/water blasting request Cleaners/Peter.
  - Require quotes for Kitchen. May fall under the ASB Grant applications.
10. Sponsorship:
  - Chapel Bar – looking to reinstate vouchers.
  - One \$50 voucher per Thursday night to be drawn, carry over if winner not present (maximum \$200 – must be drawn)
  - Reactivate Scott's/Unlimited Potential sponsorship on squash court 3.
11. President: update club once a quarter via newsletter.

Meeting closed 7.25pm